

# Borough of River Edge

705 KINDERKAMACK ROAD, RIVER EDGE, NEW JERSEY 07661 • 201-599-6300

FAX: 201-599-0997



## APPLICATION FOR TEMPORARY OUTDOOR DINING

### SITE LOCATION

ADDRESS: \_\_\_\_\_

BLOCK: \_\_\_\_\_ LOT: \_\_\_\_\_ ZONE: \_\_\_\_\_

The applicant certifies that all statements and information made and provided as part of this application are true to the best of the applicant's knowledge, information and belief. The applicant further states that the applicant will comply with all other Borough approvals and ordinances and County, State and Federal regulations as may be required.

Applicant's Signature: \_\_\_\_\_

### OWNER INFORMATION

NAME: \_\_\_\_\_ EMAIL: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

NAME OF COMPANY: \_\_\_\_\_

### APPLICANT INFORMATION IF DIFFERENT FROM OWNER

NAME: \_\_\_\_\_ EMAIL: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

NAME OF COMPANY: \_\_\_\_\_

### PROPOSED SEATING ARRANGEMENT

NUMBER OF APPROVED SEATS: \_\_\_\_\_ NUMBER OF PROPOSED OUTDOOR SEATS: \_\_\_\_\_

LOCATION OF SEATING: \_\_\_\_\_

OUTDOOR SEATING SCHEDULE/HOURS: \_\_\_\_\_

### REVIEW FINDINGS

APPROVED: \_\_\_\_\_ DENIED: \_\_\_\_\_ OFFICIAL COMMENTS: \_\_\_\_\_

\_\_\_\_\_  
BOROUGH OFFICIAL SIGNATURE

\_\_\_\_\_  
DATE

# **APPLICATION FOR TEMPORARY OUTDOOR DINING**

## **Application Submissions**

Applications for temporary outdoor dining and related questions should be submitted to Tom Behrens, Borough Zoning Officer, via email at [TB@Burgis.com](mailto:TB@Burgis.com).

## **Application Requirements**

All applications for temporary outdoor dining shall include the following information:

1. Written description of proposed seating operation including the number of approved and proposed seats, nature of service, hours of operation, circulation plan, restroom facilities, number of existing and proposed parking spaces and any information deemed pertinent to aid the Borough in its application review.
2. Site survey to scale illustrating the proposed location, arrangement of tables and seats, seating area dimensions, safety devices if required (bollards, etc.), waiting areas, serving stations, circulation plan, restroom facilities, sign location, if applicable, accessory seating features (i.e. canopies, tents, host/hostess podium, etc.)
3. Temporary outdoor dining sign details limited to 16 square feet per site frontage, if applicable.
4. Specifications of required safety devices, if applicable.
5. Specifications of any seating area canopy, awning, tent or similar feature.
6. Specifications of any exterior lighting proposed to accommodate the outdoor dining operations.
7. Affidavit of Owner Approval if different than applicant.
8. Proof of insurance for the restaurant facility and proposed outdoor seating.
9. Proof that municipal taxes are current.

## **Note:**

1. The reviewing Borough Official reserves the right to waive any of the required supplemental information that may not be pertinent to the application for temporary outdoor dining as well as to require additional information not listed on this application that may be useful in determining compliance for the proposed seating arrangement.
2. The Borough reserves the right to at any time and without notice require adjustments to or eliminate any outdoor seating as determined necessary to protect the public health, safety and welfare.
3. All outdoor dining areas must be closed with lighting turned off Thursday, Friday, Saturday by 11pm and Sunday -Wednesday by 10pm. Outdoor dining area shall be subject to the Borough's noise and nuisance requirements.